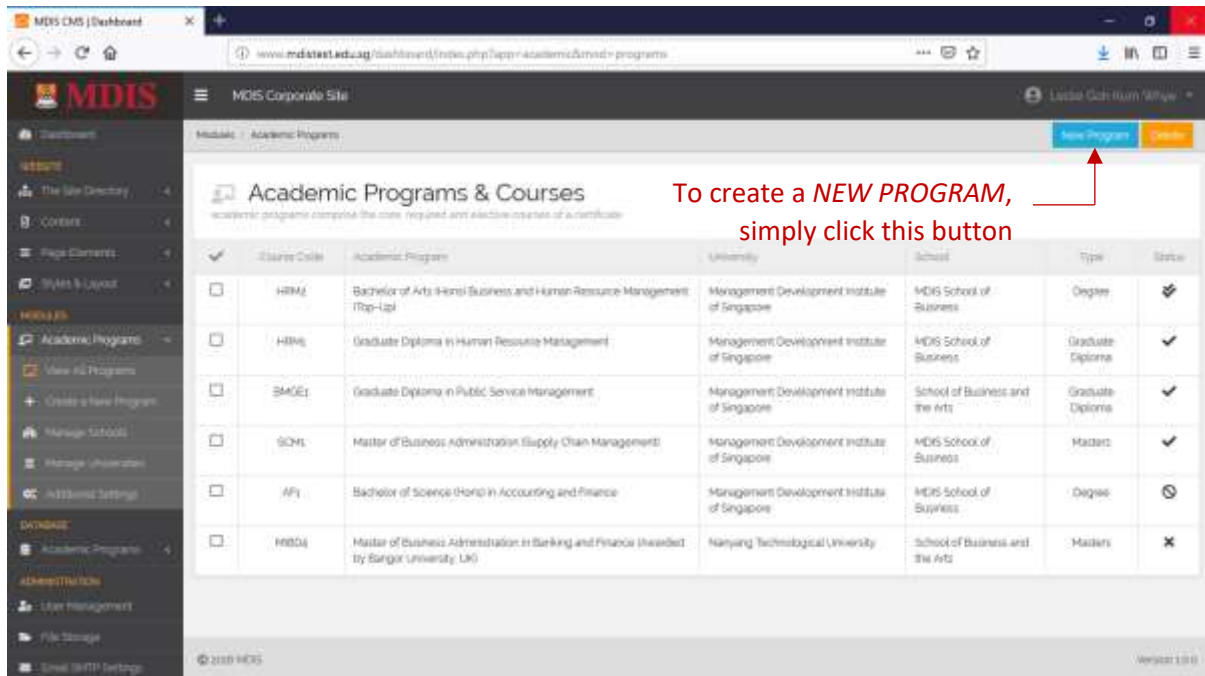


# Academic Programs

The Academic Programs page showcases all the available (and unavailable or teach-out) courses that the university offers. To get to this page, simply navigate to

*MODULES > ACADEMIC PROGRAMS > VIEW ALL PROGRAMS*

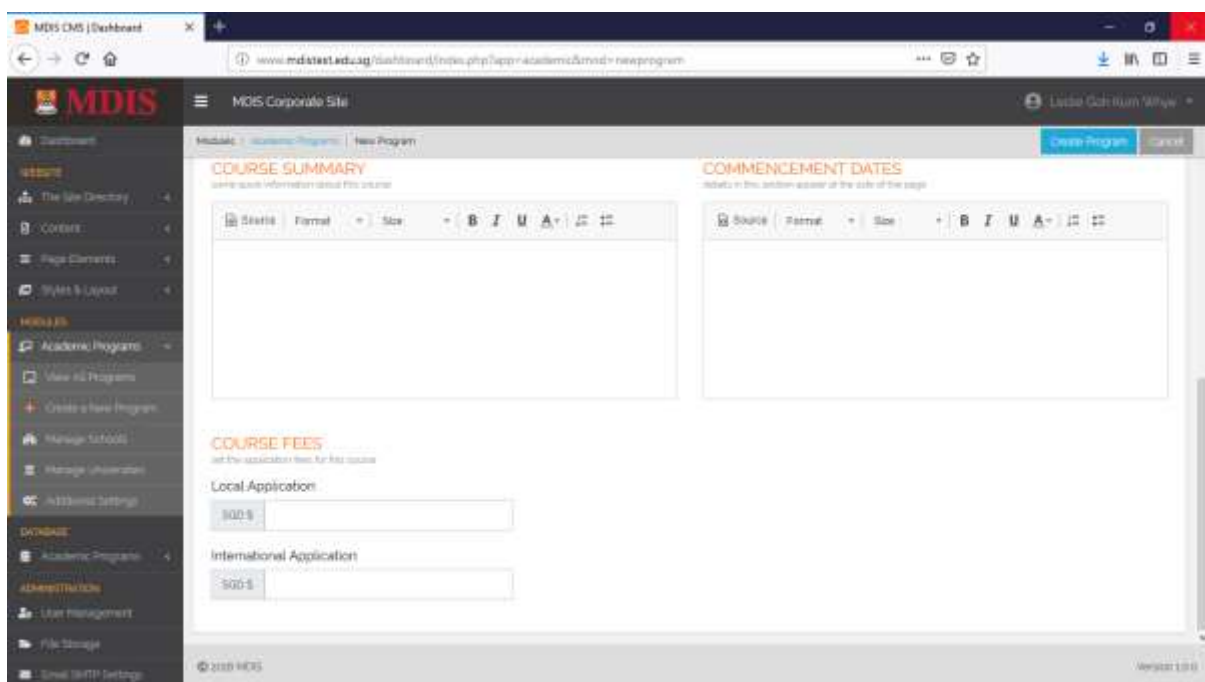
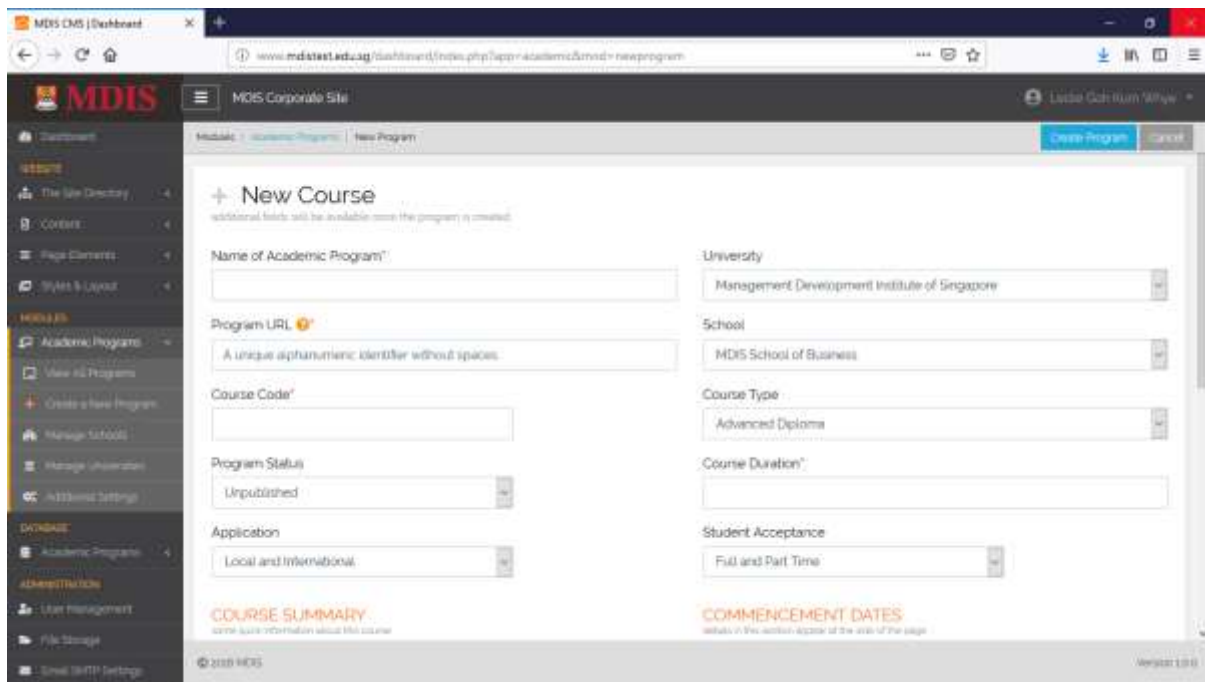


The screenshot displays the MDIS CMS dashboard for Academic Programs. The page title is "Academic Programs & Courses" with a sub-note: "academic programs comprise the code required and elective courses of a certificate". A table lists various programs with columns for Course Code, Academic Program, University, School, Type, and Status. A red arrow points to the "New Program" button in the top right corner of the table area.

Course Code	Academic Program	University	School	Type	Status	
<input type="checkbox"/>	HBMJ	Bachelor of Arts (Hons) Business and Human Resource Management (Top-Up)	Management Development Institute of Singapore	MDIS School of Business	Degree	✖
<input type="checkbox"/>	HBMG	Graduate Diploma in Human Resource Management	Management Development Institute of Singapore	MDIS School of Business	Graduate Diploma	✔
<input type="checkbox"/>	SMGE	Graduate Diploma in Public Service Management	Management Development Institute of Singapore	School of Business and the Arts	Graduate Diploma	✔
<input type="checkbox"/>	SCHM	Master of Business Administration (Supply Chain Management)	Management Development Institute of Singapore	MDIS School of Business	Masters	✔
<input type="checkbox"/>	AFY	Bachelor of Science (Hons) in Accounting and Finance	Management Development Institute of Singapore	MDIS School of Business	Degree	⚙
<input type="checkbox"/>	MBDA	Master of Business Administration in Banking and Finance (awarded by Bangor University, UK)	Nanyang Technological University	School of Business and the Arts	Masters	✖

# Creating A New Academic Program

Creating a new Academic Program consists of a few steps. To begin, simply click the *NEW PROGRAM* button on the View All Programs page or the *CREATE A NEW PROGRAM* link in the sidebar.



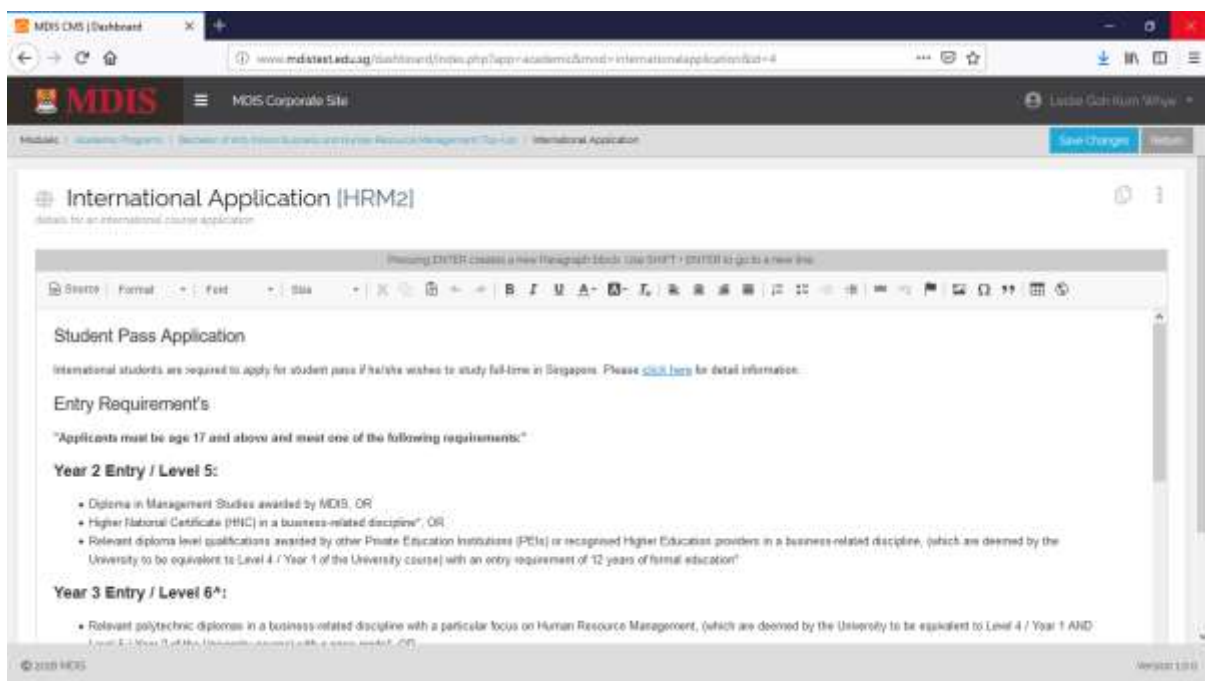
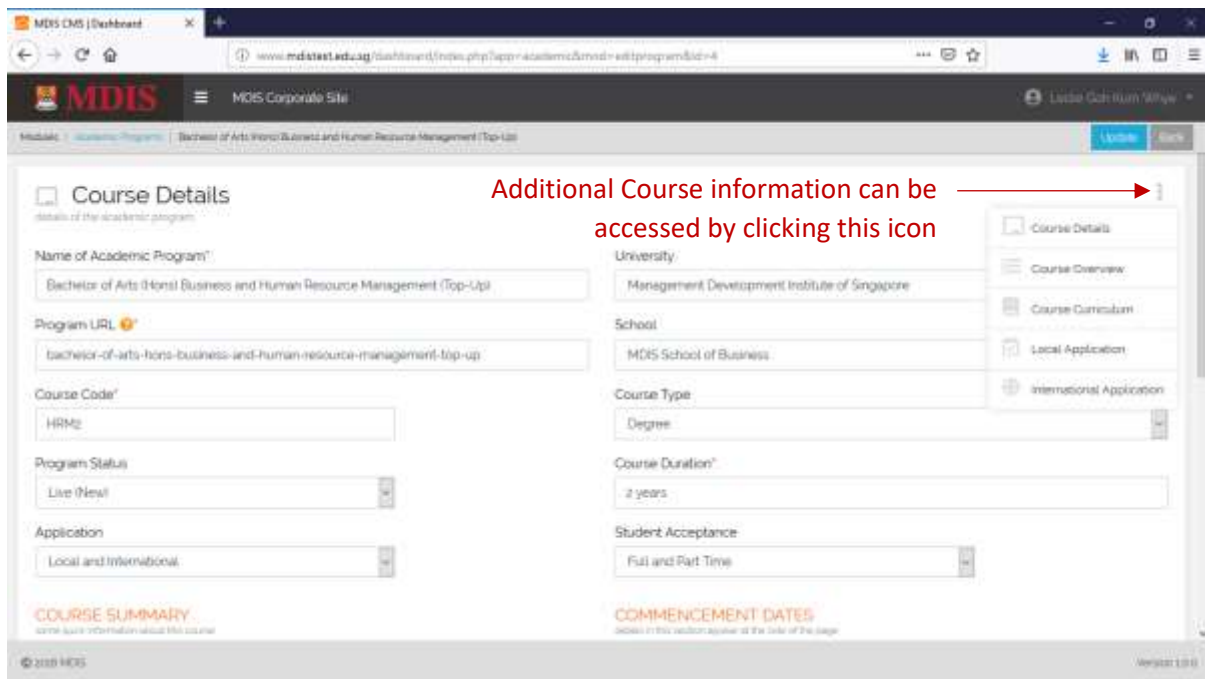
Name of Academic Program	The name of the Academic Course
Program URL	A unique URL reference of your academic program. This URL will be used to create the webpage. Only alphanumeric characters are allowed and remember to remove any spaces between words
Course Code	A unique code given to this Program
Program Status	<p>Sets the status of this current program. There are currently four available status to select from:</p> <ul style="list-style-type: none"> <li>• Unpublished</li> <li>• Teach Out</li> <li>• Live</li> <li>• Live (New)</li> </ul>
Application	Sets whether the application for this Course is open to local and/or international students
University	Select the university awarding this Course
School	Select the school teaching this Course
Course Type	Sets whether this is a Degree, a Diploma etc.
Course Duration	An open input field to key in the duration of the Course
Student Acceptance	Sets whether this Course accepts Full and/or Part Time students
Course Summary	Allows the user to create a brief summary of the Course. Pertinent information will include things like Duration of Course, Award etc.
Commencement Dates	Sets the commencement dates to be displayed on the Course
Course Fees Local and International Applications	Sets the amount local and international students need to pay to apply for the Course. This amount will link up with the payment gateway

Upon creating the Course, a corresponding Web Page will also be created in the Site Directory and the Course information will be published on the page. Please note that this new Web Page will be unassigned, and it needs to be assigned manually to the site hierarchy.

Additional Course information such as Course Overview, Curriculum, Local and International Applications will only be available once the initial Course Details are filled up and the new Course is created.

# Adding Additional Course Content

Additional Course information can be added once the new Course has been created.



Remember to *SAVE CHANGES* once the additional content has been uploaded.

## Editing Course Content

Editing Course content follows almost the same process as creating a new Course and has the same functions. To edit a Course, simply click on the Course Name in the View All Programs page.

## Course Contact Information

As the Course Contact Information is common for all Courses, its content is found under Additional Settings.

